

UPLOADING OF FICA DOCUMENTATION

At Tirhani Auctioneers, we are always looking to better facilitate your auction experience. Therefore, you are now able to upload your FICA documents digitally on our buyer portal platform.



Follow these simple steps:

1

Go to:
www.buyers.tirhani.com/registration.php

2

Complete & Submit.

Please complete all relevant fields & click on register.

Buyer's Portal

TIRHANI AUCTIONEERS

Company Name/ Buyer Name*: Email Address*:

ID Number*: Password*:

Address 1*: Cell Number*:

Address 2*: Tell Number*:

Address 3*: Vat Number*:

Postal Code*:

REGISTER

Already have an account? Login

TIRHANI AUCTIONEERS

Hello

Profile

Company Name/ Buyer Name: Email Address:

ID Number: Cell Number:

Address 1: Tell Number:

Address 2: Vat Number:

Address 3:

Postal Code:

INDIVIDUAL / PRIVATE FICA REQUIREMENTS

1. Copy of ID Document (Passport/Foreign National)
2. Proof of residential address no older than 3 months (Should you not have a proof of residential address in your name, please complete a declaration form with a third party confirming that you share a residential address with them and provide the third party's proof of ID and proof of residential address)
3. Copy of SARS documents confirming business RUC registration number of the company
4. Declaration on company letterhead, nominating the authorized signatory/representative to act on the company's behalf
5. Copy of ID and Proof of residential address (this older than 3 months) for the representative and director/s of the company

SA COMPANIES / CLOSE CORPORATION FICA REQUIREMENTS

1. Company CIPC Registration document
2. Proof of business address (this older than 3 months)
3. Copy of SARS documents confirming business RUC registration number of the company
4. Declaration on company letterhead, nominating the authorized signatory/representative to act on the company's behalf
5. Copy of ID and Proof of residential address (this older than 3 months) for the representative and director/s of the company

Do you want to submit FICA Documents for an Individual or SA Company?

☐ Individual / Private Buyer ☐ SA Company

3

Update Profile

If you already have an account setup, please ensure that all personal information is correct and click on "Update Profile".



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4 Submitting FICA documents for an “Individual / Private Buyer”

Please select the “Individual/Private Buyer” option and upload all requested supporting documents.

*** Please note:** “Proof of Residence” should not be older than 3 months.

Verify and/or update your banking details and click update.

The screenshot shows the 'Profile' page of the TIRHANI AUCTIONEERS website. The user is logged in as 'Hello'. The page has a sidebar with links to 'Settings', 'Sign out', 'Profile', 'Auctions', and 'Dashboard'. The main content area is titled 'Individual / Private Buyer FICA REQUIREMENTS'. It lists five requirements: 1. Copy of ID Document/Passport (Foreign Nationals), 2. Proof of residential address not older than 3 months, 3. Copy of SARF document concerning Income Tax/VAT registration number of the company, 4. Resolution on company letterhead, nominating the authorized signatory/representative to bid on the company's behalf, and 5. Copy of ID and Proof of residential address (Not older than 3 months) for the representative and director/s of the company. Below this, there is a section for 'SA COMPANIES / CLOSE CORPORATION FICA REQUIREMENTS' with similar requirements. A red hand icon points to the 'Individual / Private Buyer' radio button. The 'UPLOAD INDIVIDUAL / PRIVATE BUYER FICA DOCUMENTS' section shows five upload slots, each with a 'Browse...' button and a status indicator (e.g., 'Incomplete'). A red hand icon points to the 'Update Banking Details' button. The footer contains the copyright notice: 'Copyright © 2020 Tirhani Auctioneers. All rights reserved. Designed & Developed by Slyce.'

5 Submitting FICA documents for a “SA Company”

Please select the “SA Company” option and upload all requested supporting documents.

*** Please note:** “Proof of Residence” should not be older than 3 months.

Verify and/or update your banking details and click update.

The screenshot shows the 'Profile' page of the TIRHANI AUCTIONEERS website, specifically for an 'SA Company'. The user is logged in as 'Hello'. The sidebar is the same as in the previous screenshot. The main content area is titled 'SA COMPANIES / CLOSE CORPORATION FICA REQUIREMENTS'. It lists five requirements: 1. Company CPC Registration documents, 2. Proof of business address (Not older than 3 months), 3. Copy of SARF document concerning Income Tax/VAT registration number of the company, 4. Resolution on company letterhead, nominating the authorized signatory/representative to bid on the company's behalf, and 5. Copy of ID and Proof of residential address (Not older than 3 months) for the representative and director/s of the company. Below this, there is a section for 'INDIVIDUAL / PRIVATE BUYER FICA REQUIREMENTS' with similar requirements. A red hand icon points to the 'SA Company' radio button. The 'UPLOAD SA COMPANY & REPRESENTATIVE FICA DOCUMENTS' section shows seven upload slots, each with a 'Browse...' button and a status indicator (e.g., 'Incomplete'). A red hand icon points to the 'Update Banking Details' button. The footer contains the copyright notice: 'Copyright © 2020 Tirhani Auctioneers. All rights reserved. Designed & Developed by Slyce.'

Once all required documentation has been received and verified, you will have access to our new platform featuring auction alerts, upcoming auctions, as well as being able to keep track of all purchases and payments.



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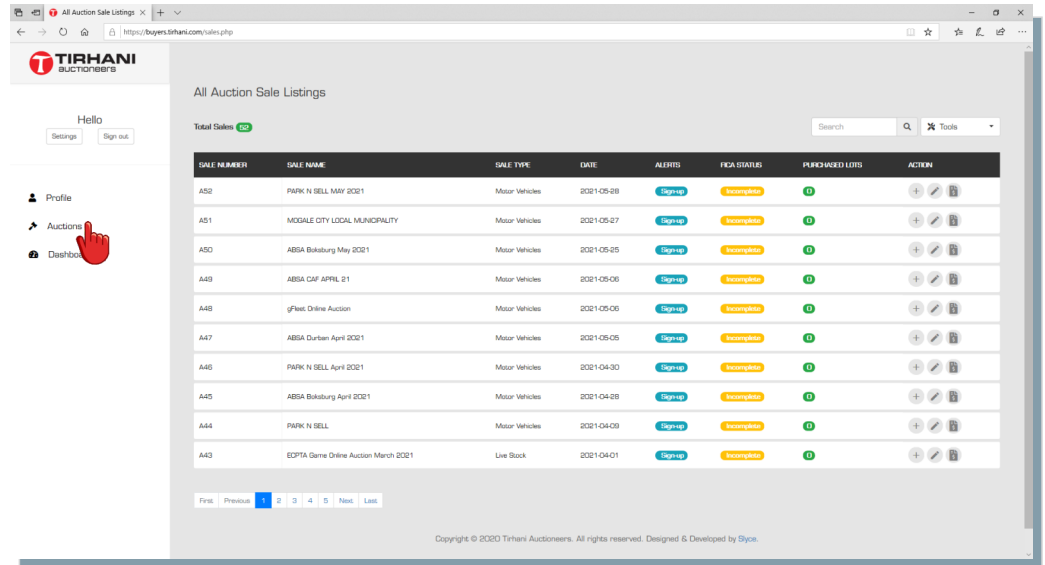
6 Selecting the "Auctions" tab.

By selecting this tab, you will be able to do the following:

- Register for an auction/sale • Upload FICA documents and bidder participation form.

Please note: All bidders looking to participate in any of our auctions, please be sure to upload your FICA documents and buyer participation form for each and every auction/sale.

- View all upcoming auctions • View the terms & conditions of the auction • How many lots you have purchased (Successful Bids)
- Download an invoice of purchased lots • Sign-up to the auction of your interest to receive "Alerts/Reminders"

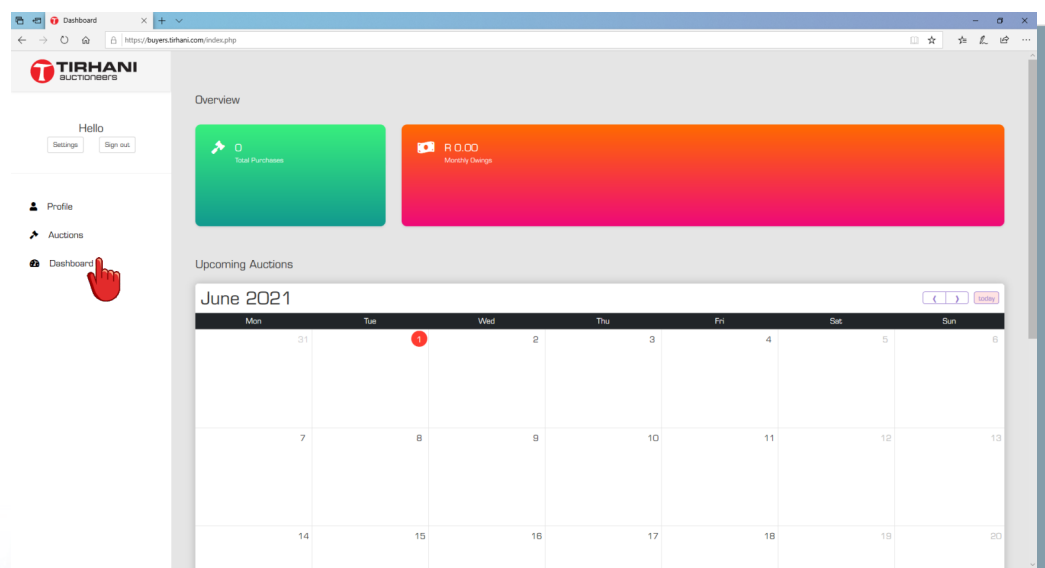


SALE NUMBER	SALE NAME	SALE TYPE	DATE	ALERTS	FICA STATUS	PURCHASED LOTS	ACTION
A52	PARK N SELL MAY 2021	Motor Vehicles	2021-05-28	Sign-up	Incomplete	0	+ - x
A51	MIDDLE CITY LOCAL MUNICIPALITY	Motor Vehicles	2021-05-27	Sign-up	Incomplete	0	+ - x
A50	ABSA Biksburg May 2021	Motor Vehicles	2021-05-25	Sign-up	Incomplete	0	+ - x
A49	ABSA CAP APRIL 21	Motor Vehicles	2021-05-06	Sign-up	Incomplete	0	+ - x
A48	gPaaS Online Auction	Motor Vehicles	2021-05-05	Sign-up	Incomplete	0	+ - x
A47	ABSA Durban April 2021	Motor Vehicles	2021-05-05	Sign-up	Incomplete	0	+ - x
A46	PARK N SELL April 2021	Motor Vehicles	2021-04-30	Sign-up	Incomplete	0	+ - x
A45	ABSA Biksburg April 2021	Motor Vehicles	2021-04-28	Sign-up	Incomplete	0	+ - x
A44	PARK N SELL	Motor Vehicles	2021-04-09	Sign-up	Incomplete	0	+ - x
A43	EDPTA Game Online Auction March 2021	Live Stock	2021-04-01	Sign-up	Incomplete	0	+ - x

7 "Dashboard" tab.

By selecting this tab, you will be able to do the following:

- View all upcoming auctions • How many lots you have purchased (Successful Bids)
- Keep track of all purchases, payment history, payments outstanding, date verification of payments.



Upcoming Auctions						
June 2021						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21



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