



**TIRHANI**  
AUCTIONEERS

## FICA REQUIREMENTS

### • INDIVIDUAL

1. Copy of ID Document/Passport (Foreign Nationals).
2. Proof of residential address not older than 3 months (Should you not have a proof of residential address in your name, please complete a declaration form with a third party confirming that you share a residential address with them and provide the third party's proof of ID and proof of residential address).

### • SA COMPANIES / CLOSE CORPORATION

1. Company CIPC Registration documents.
2. Proof of business address (Not older than 3 months).
3. Copy of SARS document confirming Income Tax/VAT registration number of the company.
4. Resolution on company letterhead, nominating the authorised signatory/representative to bid on the company's behalf.
5. Copy of ID and Proof of residential address (Not older than 3 months) for the representative and director/s of the company.

### • TRUSTS

1. Copy of Trust deed or other founding document.
2. Copy of ID and Proof of residential address (Not older than 3 months) of each of the trustees and beneficiaries of the trust.
3. Copy of SARS document confirming Income Tax/VAT registration number of the Trust.
4. Resolution signed by all Trustees nominating authorised signatory/representative.

### • INCORPORATED ENTITIES (CLUBS / CHURCHES)

1. Copy of document confirming list of all individuals who exercise control over the entity (Constitution or similar founding document).
2. Proof of physical address for the entity (Not older than 3 months).
3. Copy of SARS document confirming Income Tax/VAT registration number for the entity (If applicable).
4. Resolution signed by all individuals who exercise control over the entity nominating authorised signatory/representative.
5. For the authorised signatory/representative and each member or partner, we require Copy of ID and proof of residential address (Less than 3 months old).

#### **Please note:**

No goods will be released before all documents are received

Email documents to: [fica@tirhani.co.za](mailto:fica@tirhani.co.za)

[www.tirhani.co.za](http://www.tirhani.co.za)